

## REQUEST FOR TRANSFER FROM THE RESERVE FUND

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6 of the Massachusetts General Laws.

1. Amount requested: \$ 3,900.00
2. To be transferred to account number 001-5-630-5242  
Account Title Rec Facilities/Grounds Maint.
3. Present balance in said line-item appropriation: \$ (\$3,820.46)

The amount requested will be used for (give specific purpose):

Balance the account to stay within budget.

This expenditure is extraordinary and/or unforeseen for the following reasons:

To accommodate the daily cleaning of the Unity Park portable toilet from September through November of 2021. It was our understanding that CARES Act funding ended in September of 2021 for items like this, and we agreed to continue with the daily cleaning of the unit for the remainder of season to alleviate Covid concerns.



Officer/Department Head

Date: 5/11/22

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### ACTION OF OVERSIGHT BOARD

Date of Meeting: \_\_\_\_\_ Number present & voting: \_\_\_\_\_

Transfer recommended in the amount of \$ \_\_\_\_\_ Transfer disapproved: \_\_\_\_\_

Chairperson \_\_\_\_\_

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### ACTION OF FINANCE COMMITTEE

Date of Meeting: \_\_\_\_\_ Number present & voting: \_\_\_\_\_

Transfer voted in the amount of \$ \_\_\_\_\_ Transfer disapproved: \_\_\_\_\_

\_\_\_\_\_  
Chairperson, Finance Committee